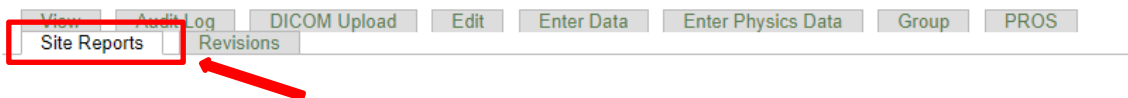# Prostate Matching Status Report
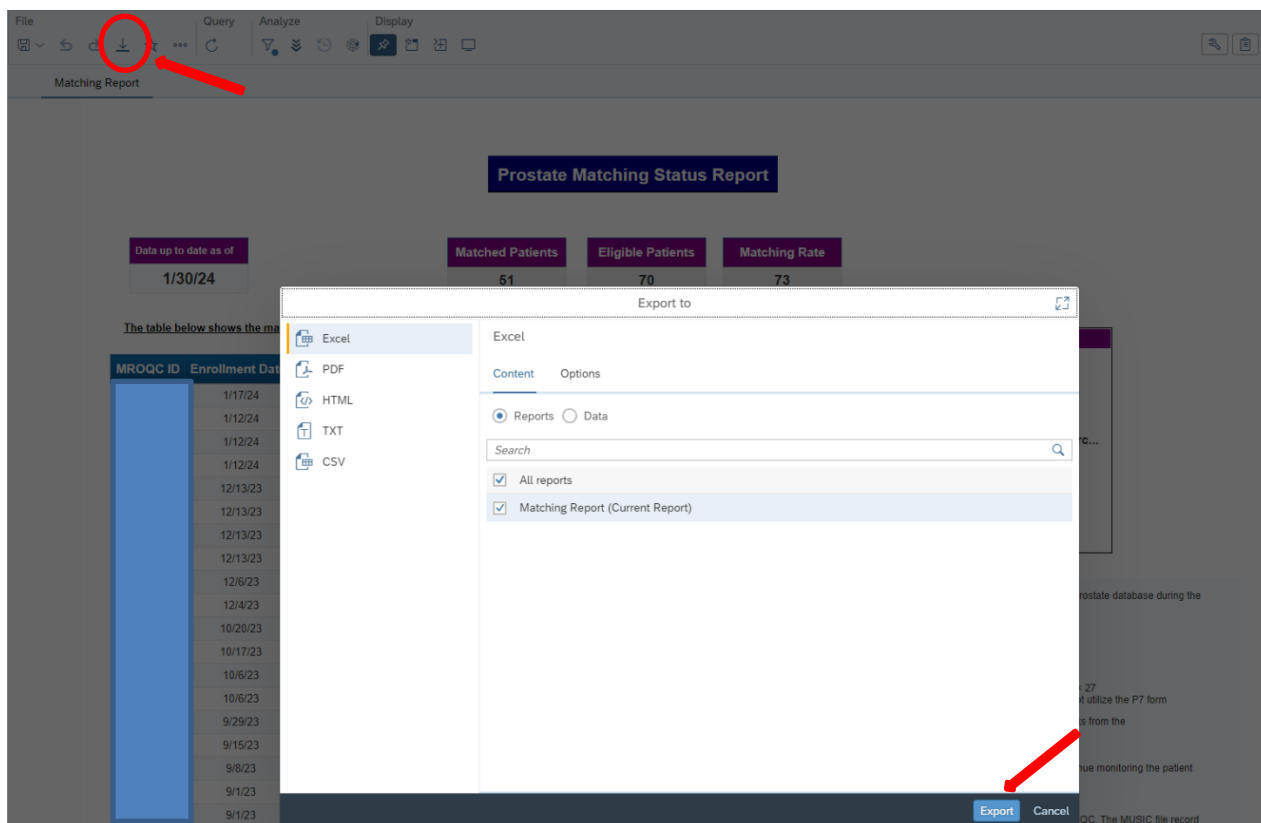
1. **Select the Site Reports tab**

2. **Right-click on the Prostate Matching Status Report and open the report in a new tab or window.**
   - Clinical- Data Checker Problems
   - Clinical-Missing Forms
   - Demographics-Site specfic
   - NEW Prostate Matching Status Report
   - Physics-Data Checker Problems
   - Physics-Missing Data

3. **Export the report into Excel—select export document and select Excel.**
   - *You can choose to export the report to other formats as well like: PDF, CSV, etc. by changing the format selection on the drop-down menu on the File Type*

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4. **The report will display: Eligible patients and their matched status. For patients who have matched their date of match will also display.**

*MROQC receives a data file from MUSIC every Wednesday and updates the prostate database during the nightly data run

*Matched Status: 3 categories

    *Yes = the patient has matched with a MUSIC patient

    *Pending = the patient has not matched with a MUSIC patient, it has been < 27
            weeks from the patient's enrollment date AND your site does not utilize the P7 form

    *No = the patient has not matched with a MUSIC patient and it is >27 weeks from the
          patient's enrollment date OR your site utilizes the P7 form

*You should review a patient's match status 24 hours after enrollment and continue monitoring the patient weekly until the match is completed

*The MUSIC File Record Date is the date the weekly MUSIC file is sent to MROQC. The MUSIC file record date was added
on 6/28/21

5. **Date of Match Logic:**

The Date listed in the "Date of Match" field is determined by one of the following four scenarios:		
1. When a patient is enrolled in the prostate database their record is compared to the old records in the MUSIC file:		
MUSIC File Record Date	**Date of Enrollment in Prostate Database**	**Date of Match**
06/28/2021	07/06/2021	07/06/2021
The Date of Match will be the date the patient was enrolled in the database (07/06/2021) because the Date of enrollment > MUSIC file record date		
2. When the patient is enrolled in the prostate database is compared to a new/current weekly MUSIC file:		
MUSIC File Record Date	**Date of Enrollment in Prostate Database**	**Date of Match**
06/28/2021	05/21/2021	06/28/2021
The Date of Match will be the MUSIC file record date (06/28/2021) because the MUSIC file Record Date > Date of enrollment		
3. If a patient is enrolled ON or AFTER 6/28/2021 and the record date is not present in the MUSIC file:		
MUSIC File Record Date	**Date of Enrollment in Prostate Database**	**Date of Match**
Missing	07/06/2021	07/06/2021
The Date of Match will be Date of Enrollment in Prostate Database (07/06/2021)		
4. If a patient is enrolled BEFORE 6/28/21 AND the record date is not present in the MUSIC file: The Date of Match field will remain blank		

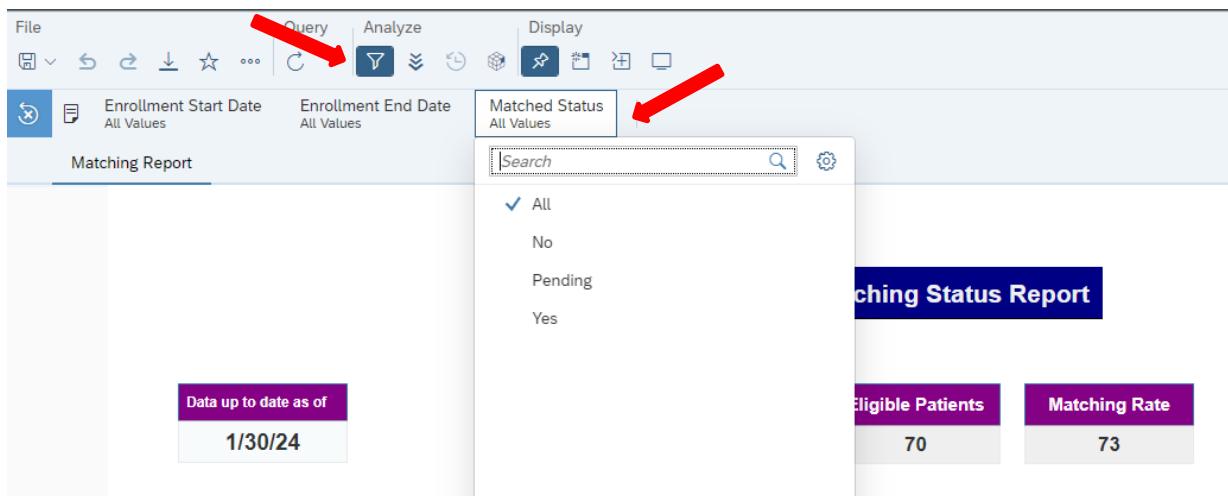Email Report Questions to Support@mrogc.org

6. **How to read the report (continued on the next page)**

MROQC ID	Enrollment Date	Matched Status	Matched Date	RT End Date	Wks Since Enroll
	1/17/24	Pending			2
	1/12/24	Yes	1/12/24		2
	1/12/24	Pending			2
	1/12/24	Pending			2
	12/13/23	Yes	12/13/23		7
	12/13/23	Yes	12/13/23		7
	12/13/23	Pending			7
	12/13/23	Yes	12/13/23		7
	12/6/23	Pending			8
	12/4/23	Yes	12/4/23	12/14/23	8
	10/20/23	Pending			14
	10/17/23	Yes	10/17/23		15
	10/6/23	Pending			16

- **Enrollment date:** The date the patient was enrolled in the MROQC database
- **Matched status:** states if the patient has matched with a MUSIC patient (yes), Still awaiting a match to take place (pending) or the period to wait for a match has passed (no).
- **RT End date:** this field will populate if the physics survey has been submitted
- **Wks since enroll:** shows the number of week that have past since the patient was enrolled in the prostate database.

7. **How to use the "Matched" filter:** you can change the information showing in the report by displaying only the matched, pending, or the non-matched eligible patients. You can use the enrollment date fields to further filter cases.
- **Select "All values" to view the status of all eligible patients**
- **Select "No" to view patients who have not matched and have passed the time point in which a match might occur. These cases require no follow-up forms (P5 and P6) or physics data.**
- **Select "Pending" to view patients that are still waiting for a match to occur**
- **Select "Yes" to view patients that have matched with a MUSIC patient**

Report Information/ Tips

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- ✓ The Report is refreshed every night and will only display **eligible** patients (patients with a status of active or completed). **<u>You should run the report at least once a week</u>**.
- ✓ The matching process takes a minimum of 24 hours to occur and the matching process ends once the patient reaches 27 weeks from the date they were enrolled in the database.
- ✓ You should review a patient's match status 24 hours after enrollment and continue monitoring the patient weekly until the match is completed

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